

Open Vacancy

Dear All,

Please find below open position.

We are trying to find the best possible candidates to make team stronger.

Humbang Hasundutan, North Sumatera

ENGINEERING OFFICER – COVID 19 ORIGIN WOMEN’S RESELIENCE INITIATIVE

About Yayasan Mercy Corps Indonesia

Yayasan Mercy Corps Indonesia (YMCI) is a local Indonesian non-profit organization, which implements humanitarian and development assistance programs throughout the country. YMCI’s mission is to empower people in Indonesia to become healthy, productive, and resilient communities. Resilience means an ability to recover form or adjust easily to misfortune or change.

Program Summary

The COVID-19 Women's Resilience Initiative is a program that operates in Humbang Hasundutan, North Sumatra by conducting awareness campaigns to expand COVID-19 prevention efforts, providing accurate COVID-19 prevention and vaccine information, building WASH facilities in communities who do not have access to water and sanitation and developing WASH activities to support parents in increasing nutritional diversity and stunting management. In order to support the economic recovery of the community, especially coffee farmers due to COVID-19, the program encourages youth participation in the agricultural sector, and increases their capacity in agripreneurship.

Objectives:

- Improve origin communities’ awareness on COVID-19 prevention, vaccine information and nutrition
- Improve origin communities’ health through the provision of proper clean water, sanitation and hygiene facilities that contributes to COVID-19 prevention and stunting reduction
- Economic resilience of coffee-producing communities is enhanced through strengthening opportunities for young people

General Position Summary

The Engineer Officer will support the program team and be responsible for conducting surveys, planning, preparing designs and BOQ (Bill of Quantity) of various civil engineering projects for WASH facilities, developing project implementation strategies, ensuring quality/quantity of construction materials, supervising the construction process of WASH facilities, coordinate with WASH committee, program team and key stakeholders (District/Village Government).

Engineer Officer will provide overall technical input and ensure pre-determined quality engineering standards are met during and at the end of each project.

This position will be based in Humbang Hasundutan District, North Sumatra with regular visit to the field in the target villages up to 80% travel to program locations (depend on COVID-19 development).

Essential Job Responsibilities

- Conduct feasibility studies, surveys and needs assessments, as required for assessment, planning, and design of needs for WASH facilities in the target villages;
- Maintain contact with relevant district government agencies on Mercy Corps Indonesia' activities and gather information on relevant district government agencies norms and standards; assist in process of getting approval from relevant district government agencies for Mercy Corps Indonesia's program and advise program teams on what paperwork should be obtained for construction;
- Prepare design drawings, BOQ (Bill of Quantity) of the WASH project as needed, manpower, required technical specifications;
- Based on the complexity of the design or the size of the project, the Engineer Officer will recommend whether the project should be managed by a qualified contractor or through a community managed process;
- Together with the procurement team prepare and provide all the technical specifications needed to prepare for the tender (if needed), as well as assist the procurement team by reviewing the technical profile of the contractor;
- Ensure quality of construction/rehabilitation materials during the procurement process; check quality/quantity of materials delivered to warehouse or onsite;
- Provide technical assistance to workers/contractors, monitoring and supervision during the construction/rehabilitation process to ensure the construction/rehabilitation process is in accordance with the design drawings and BOQ (Bill of Quantity);
- Maintain and control the quality of materials and equipment continuously.
- Ensure a safe working environment for all people involved in project implementation;
- Make inventory and materials logbook on site, prepare project visit and monitoring reports, make recommendations for improvement of implementation as needed;
- Verify and recommend a payment/progress certificate of a project;
- Report all construction work progress weekly to Program Coordinator;
- Provide advice on the formal handover of the project to the WASH committee and the Village Government.

Qualifications:

- Bachelor's degree in Civil Engineering or Construction Engineering or relevant engineering experience with minimum of 3 years relevant experience;
- Should possess strong interpersonal skills and the ability to communicate effectively with community members, contractors and labors;
- Have the ability to work well in program teams, government and stakeholders at the district and village levels;
- Relevant training in construction technology preferred;
- Computer skills in Word, Excel and AutoCAD are required;
- Minimum 3 years of design and construction supervision experience in the field;
- Experience in implementing community-based projects, including infrastructure especially WASH facilities;
- Understanding of working together with local partner;
- Good problem solving, and written and oral communication skills;
- Excellent verbal and written communication skills in both Indonesian and English;
- Preferably having experience in processing Geographic Information System (GIS).

Ongoing Learning

In support of our belief that learning organizations are more effective, efficient and relevant to the communities we serve, we empower all team members to dedicate 5% of their time to learning activities that further their personal and/or professional growth and development.

Diversity, Equity & Inclusion

Achieving our mission begins with how we build our team and work together. Through our commitment to enriching our organization with people of different origins, beliefs, backgrounds, and ways of thinking, we are better able to leverage the collective power of our teams and solve the world's most complex challenges. We strive for a culture of trust and respect, where everyone contributes their perspectives and authentic selves, reaches their potential as individuals and teams, and collaborates to do the best work of their lives.

We recognize that diversity and inclusion is a journey, and we are committed to learning, listening and evolving to become more diverse, equitable and inclusive than we are today.

Equal Employment Opportunity

Yayasan Mercy Corps Indonesia is an equal opportunity employer that does not tolerate discrimination on any basis. We actively seek out diverse backgrounds, perspectives, and skills so that we can be collectively stronger and have sustained global impact.

We are committed to providing an environment of respect and psychological safety where equal employment opportunities are available to all. We do not engage in or tolerate discrimination on the basis of race, color, gender identity, gender expression, religion, age, sexual orientation, national or ethnic origin, disability (including HIV/AIDS status), marital status, military veteran status or any other protected group in the locations where we work.

Safeguarding & Ethics

Yayasan Mercy Corps Indonesia is committed to ensuring that all individuals we come into contact with through our work, whether team members, community members, program participants or others, are treated with respect and dignity. We are committed to the core principles regarding prevention of sexual exploitation and abuse laid out by the UN Secretary General and IASC. We will not tolerate child abuse, sexual exploitation, abuse, or harassment by or of our team members. As part of our commitment to a safe and inclusive work environment, team members are expected to conduct themselves in a professional manner, respect local laws and customs, and to adhere to [Mercy Corps Code of Conduct Policies](#) and values at all times. Team members are required to complete mandatory Code of Conduct elearning courses upon hire and on an annual basis.

Accountability to Participants and Stakeholders

Yayasan Mercy Corps Indonesia team members are expected to support all efforts toward accountability, specifically to our program participants, community partners, other stakeholders, and to international standards guiding international relief and development work. We are committed to actively engaging communities as equal partners in the design, monitoring and evaluation of our field projects.

How to Apply

Please send your CV together with the form on this [link](#) with the subject: "HUMBANG_EO_Your Name" to hrd@id.mercycorps.org.

The vacancy will be closed on **06 August 2021** and only shortlisted candidates will be contacted for interview. We look forward to hearing from those who are interested in taking this opportunity to grow and develop with us.

Thank You,
Human Resources Department
Yayasan Mercy Corps Indonesia